



21st January 2016

Dear Parents and Carers,

On Monday I shared with the children our new approach to supporting good ('Golden') behaviour, based upon our *Golden 3* expectations: Try your best, listen carefully and be kind and respectful. It is designed to support children with meeting these expectations in a very clear and simple way. This new policy will be available on the website soon, however I thought it would be useful to summarise the key changes for you.

In the new policy there are four stages we follow to support children with their behaviour:

1. If a child is struggling to meet one or more of the Golden 3, they will in the first instance be reminded and encouraged by the adult to do so, including being asked 'Why are you finding it hard to..?' so strategies can be discussed with the child. There may be some 'Time Out' at playtime at this stage.
2. If the behaviour continues, the child's name will also be recorded in the class log (a green diary). This will help us to notice if a pattern develops and more support is needed.
3. If a child's name is recorded in the class log three times in a term, they will have Time Out in the Phase Leader's class room. (10 minutes in Phase 1, up to 30 minutes in Phase 2). This will involve them sitting at a designated table away from the other children and completing a Time Out sheet. This sheet will help them to reflect upon their behaviour, and to think about which of the Golden 3 they need to work on in order to learn from their mistake. The Phase Leader will contact home to let you know this pattern has emerged.
4. If a child visits their Phase Leader 3 times they will have been through stages 1-3 three times, and this will therefore be an indication that greater support is needed. The Phase Leader will then pass this on to myself and Ms Flynn as Deputy Head. We will arrange to meet with you and together agree next steps.

In addition to these stages, any rude or disrespectful behaviour towards an adult, or any act of verbal or physical aggression will lead to the child speaking directly to myself or Ms Flynn.

Time Out...When children have 'Time Out' at playtime, this will no longer be 'on the wall' outside. They will stand indoors, at the end of the Phase 2 corridor. Opposite this spot we have created a display with questions designed to help them reflect upon any mistakes that were made and consider a more appropriate response in future.

Reward... I have been really clear throughout introducing The Golden 3 that each one is an *expectation*. I want the main motivation to be that it is the right thing to do, and the right way to be in order to build a happy school and a successful future. So, while it will be recognised and praised when a child is following the Golden 3, we will particularly celebrate those children who go over and above our expectations. We will be celebrating and rewarding this in various ways, beginning in Celebration Assembly, with other ideas coming shortly.

I hope you find this summary useful, but please do also refer to the full policy on the website which talks in more depth about the key values and principles which underpin our approach.

Yours faithfully,

Andy Bowman